

**Pre-Observation Conference For
Formal Classroom Observation
Eastland CUSD #308**

Complete this form and submit it prior to your pre-observation conference:

Teacher _____ School _____

Grade Level(s) _____ Subject(s) _____

Observer _____ Date of Observation: _____

1. Provide a summary of educationally-related endeavors that you have initiated or completed in the last year to improve your level of competency.

2. Provide a summary of building and district level committees on which you have participated during the last year.

3. Provide a summary of how you regularly use technology to engage students.

Questions for discussion

4. State your objective for this lesson, and explain specifically which common core standard it supports and how.

5. Identify the level of mastery that the majority of students have demonstrated to date with regard to the standard of focus for this lesson (struggling, emerging, established or advanced).

6. Briefly explain how you will differentiate in this lesson for students who have demonstrated different levels of mastery.

7. Briefly explain how you will evaluate the effectiveness of this lesson.

8. Please attach a copy of your lesson plan and any supporting materials that you wish to share regarding the lesson that will be observed.